

Mylor Neighbourhood Development Plan

Minutes of the meeting held on 4 July 2018 7pm in the Tremayne Hall, Mylor Bridge

Present: David Lansdowne (Chairman), Michael Brougham, Pat Willmore, John Adams, Jane Moss, Jill Quilliam, James Robinson, Jonathan Griffin, John Killick, David Pollard and 7 members of the public

	<p>David Lansdowne welcomed everybody to the meeting and introduced John Adams. The second part of the meeting would be a closed Steering Group meeting although members of the public were welcome to stay and observe if they so wished.</p> <p>John Adams gave a presentation of the survey results which had generated a return in the region of 45% - most communities would consider a 25% return 'robust'. Responses had been received from all parts of the parish and JA was able to separate out and highlight Mylor Bridge responses for the benefit of the meeting.</p> <p>In addition to the 'tick box' answers there were a lot of 'written' comments which are very interesting and are in the process of being analysed.</p> <p>The floor was then opened for Q&A</p> <ol style="list-style-type: none"> 60% in the Parish support affordable housing. Is it possible to narrow these figures down for the individual areas? JA confirmed that this could be done. How many people responded from Perran Foundry which is a brand new specialist development away from the major settlement centres? 9 surveys were returned. Did anything surprise the group when analysis was done? Not really but there were significant differences between Mylor Bridge and Flushing (2 main settlement areas). Larger numbers of older people answering but they seemed able to empathise with needs of younger residents eg affordable housing. The level of support for care home/sheltered housing was quite surprising. The current housing needs survey is only looking at people needing a house. Numbers saying they have no plan to change their housing situation may need to rethink with the passage of time and changing circumstances. Jane Moss took the opportunity to encourage people to spread the word and get as many people as possible to complete the housing needs survey. 	
1	<p>Chairman's introduction DL opened the formal part of the meeting and thanked JA for his presentation and the Housing Group and everybody else for the work carried out on the housing needs survey.</p>	
2	<p>Apologies for Absence Jeni Fraser, Pat Farrell, Beccy Brougham, Nicholas Trefusis, Sophie McGannity</p>	
3	<p>Declarations of Interest. None</p>	
4	<p>Record of previous meeting and Administration points – Pat Willmore Proposed Michael Brougham: the minutes of the meeting held on 22 May 2018 be approved and signed by the Chairman as a true record of proceedings. Seconded Jane Moss Agreed unanimously.</p>	

	<p>We are currently awaiting Locality approval of our grant application of £5619 which is imminent.</p> <p>It was resolved to reimburse Dorrit Smith for the cost of attending the Building with Nature in Cornwall Seminar on behalf of the Steering Group- £27.</p>	
<p>5</p> <p>A</p> <p>Special Topics – Housing needs analysis – Update of Actions James Robinson/Jonathan Griffin</p> <p>Closing date of survey is 20/7. Andrew Prendergast and Andrew George are monitoring progress. There have been over 250 returns to date. Data analysis should be done by the middle of August. There is an item in July’s magazine and posters around the Parish. There will be a steering group presence outside the village schools next week to remind parents to complete the survey. An email has gone out to the on-line group. Jane Moss and John Adams will specifically target those who haven’t responded (ie opened the first email) shortly before the deadline. Word of mouth is still the most powerful incentive to complete the survey. It is looking favourable for getting a good percentage return.</p> <p>B</p> <p>Developing the vision – Jane Moss.</p> <p>A first draft vision statement was circulated. Everything in the document comes from the survey process/postcard exercise especially Qs 29 & 30. JM has picked out key words.</p> <p>There were strapline and vision statement suggestions. The current strapline ‘Our future, our plan’ is for the campaign. These ideas will be worked on and then put out to the on-line focus group. A good strapline needs to be pithy and meaningful. Some adopted plans have a strapline as the vision statement. MB would prefer to see a vision statement as a statement of intent with careful and meaningful use of statistics. This is likely to evolve with emerging policies.</p> <p>Members were asked to take the draft away and consider key points for the strapline and vision statement. Thoughts/ideas to be emailed to JM on janeemoss@outlook.com by 13/7. JM will then distribute a summary for discussion at the next SG meeting.</p> <p>C,D</p> <p>Group insights from survey 1 – Heads of Agreement Update -Michael Brougham</p> <p>MB was very grateful for the input that has been received from all groups (housing group to send amended draft). A template will be devised for talking with groups so that there can be a consistency of approach and interpretation. MB will draft white paper albeit without the results of the HN survey.</p> <p>Next communications strategy will take place September – October. Current thinking is no second mass survey with direct contact the preferred option. JM is asked to design comms strategy by early August which will be the main topic of the next meeting</p>	<p>SG leads/JM</p> <p>MB</p> <p>JM</p>	
6	<p>Communications Group – John Adams</p> <p>Nothing to add</p>	
7	<p>Housing Group – Jonathan Griffin/James Robinson</p> <p>Heads of agreement redraft which will include information on future (post plan) work to come.</p> <p>Analysis of survey to come.</p> <p>JG is making good progress with identification of land owners. MB has a map of settlement boundaries as they were which he will make available to JG.</p> <p>Temporary accommodation eg camping/glamping is a bigger issue than previously realised. ‘Specialised’ development ideas are coming to light eg Sailors Creek houseboats and self-build companies.</p>	<p>JG/JR</p> <p>MB</p>

	<p>Thought needs to be given to the implementation of the plan. A housing steering group could be set up to work alongside the Parish Council (or Parish Council could undertake the role itself) to drive provision of affordable housing in parish. CCLT has taken this on in other areas. DL said that this will need to be presented to PC. Housing group would like to do more work on this to present the PC with possible options.</p> <p>MB confirmed that it is the role of the PC to oversee implementation and possibly form a monitoring group to ensure compliance. MB will ask Sarah Furley whether we can put in our plan that developers need to obtain a statement of compliance to submit with planning applications.</p> <p>Once the development plan is complete all other information /material will be passed onto the Parish Plan group.</p> <p>JG/JR will circulate a Terms of Reference for a Housing group in time for next meeting.</p>	<p>JG/JR</p> <p>MB</p> <p>JR/JG</p>
8	<p>Environment, AONB and Heritage - Pat Farrell</p> <p>PF had emailed from the Scillies 'I have started investigating land adjacent to the village 'envelopes', mapping habitats and noting areas of interest for wildlife. We are waiting for the opportunity to set up 'discussion groups'.</p>	
9	<p>Economy – John Killick (for Nicholas Trefusis)</p> <p>JK gave a powerpoint summary of the Heads of Agreement document circulated prior to the meeting. The presentation was well received and much appreciated.</p>	
10	<p>Transport – Jill Quilliam</p> <p>JQ needs to discuss discrepancy with JA on figures on Flushing parking near home. Starting to open conversations regarding public transport which is important for the village. JQ/David Pollard will canvass Cornwall Council on this. The group will approach local businesses to find out how parking problems/solutions will affect them.</p>	
11	<p>Facilities, Societies and Education - Beccy Brougham/Sophie McGannity</p> <p>Heads of Agreement circulated prior to meeting.</p>	
12	<p>Date of Next Meeting: 2 August 7 pm Tremayne Hall</p>	
13	<p>Chairman's Closing Remarks</p> <p>DL thanked everybody for a good meeting, good discussion and a good presentation.</p>	
	<p>Meeting closed at 9.20</p>	