

Mylor Neighbourhood Development Plan

Minutes of the meeting held on 19 September 2018 7pm in the Tremayne Hall, Mylor Bridge

Present: David Lansdowne (Chairman), Michael Brougham (Vice Chairman), Pat Willmore, John Killick, John Adams, Nicholas Trefusis, Pat Farrell, Jill Quilliam, Jan Robson, Jonathan Griffin

1	<p>Chairman's introduction DL welcomed everyone to the meeting. A lot of work has gone on over the summer, however we have fallen behind our timetable. There is a pleasing list of volunteers willing to assist.</p>	
2	<p>Apologies for Absence James Robinson, Jane Moss, Jeni Fraser, Sophie McGannity</p>	
3	<p>Declarations of Interest. None</p>	
4	<p>Record of previous meeting and Administration points and matters arising – Pat Willmore Proposed MB: the minutes of the meeting held on 2 August 2018 be approved and signed by MB (Chairman at that meeting) as a true record of proceedings. Seconded Jonathan Griffin Agreed unanimously. PW reminded SG leads to forward on details of meetings. PF and NT are having some difficulties with working with ParishOnline. MB has completed and circulated the White Paper. MB is member of public sector mapping agreement so has access to OS and Royal Mail data sheets which need GIS software.</p>	<p>SG leads MB</p>
5	<p>Project Progress Overview MB circulated a copy of the Project Plan version 6 which shows that the group is 3 months behind original plan. If work continues according to the revised plan it should be complete by April 2019 with referendum by end of year. Our approach to a 'Vision-Objective-Policies' timeline varies from the standard approach and will need justification. One or more public exhibitions of our plans and settlement boundaries will provide evidence of public consultation and give more weight to our emerging policies. Writing and plan preparation will take place in the new year.</p>	
6	<p>Special Topic Stakeholder consultation program to end October 2018 – John Adams The Comms group had produced a Community Engagement Strategy which was circulated to all members at the meeting and is appended to these minutes. It includes a list of people willing to manage/facilitate stakeholder consultations as well as people who indicated a willingness to assist in the consultation process. There is an allocation of volunteers to the different groups. However, it became clear at the meeting that some 'inter-group trading' of volunteers will take place. MB requested that an introductory email letting these volunteers know that they will be contacted be sent. To ensure that these consultations, although separate according to topic, have a corporate feel halls should be booked and a schedule of events made available for publication. The Ord Statter should provide the venue for the majority of these meetings as it is central to the Parish as a whole. These events should include by invitation parishioners who have indicated an interest as per the schedule of volunteers but should be open to the public.</p>	<p>SG leads JA/JM PW/Comms group. SG leads</p>

	<p>MB has produced a template for each group to base their stakeholder consultation on as part of the White Paper. This will be circulated to SG leads by the end of week.</p> <p>It will not be possible or necessary to have the results of these stakeholder consultations for the PC presentation on 31 October.</p>	MB
7	<p>Housing</p> <p>The results of the Housing Needs Analysis will be published by Cornwall Council by the end of the week (21/09).</p> <p>The Housing group has written some blogs to be forward to Jane Moss for inclusion on the website.</p> <p>Some suggestions as to defining the settlement boundaries are ready for circulation.</p>	JG/JM
8	<p>Environment, AONB and Heritage - Pat Farrell</p> <p>CWT producing wildlife resources map including up-to-date designation. £177.50 + vat. Approved for payment.</p> <p>Local history analysis progressing - not just listed structures but anything deemed to lend a 'sense of place'.</p> <p>Jan Trefusis is working on a policy for land use and agriculture.</p> <p>PF is meeting Marine Officer from Natural England and will check as to whether the marine designations need consideration in the Plan.</p> <p>PF feels unable to produce a new Landscape Character Assessment. According to MB updating previous LCAs may be possible to ease the burden of work.</p> <p>MB would like to attend next meeting of the Environment Group.</p> <p>PF has mapped areas adjacent to Mylor and Flushing to show areas of designated and potential wildlife interest.</p> <p>PF is uncertain about how policies will be extrapolated from evidence/consultations.</p>	MB
9	<p>Economy – Nicholas Trefusis</p> <p>We need to follow NPPF guidelines on expanding businesses and farm building conversions but is impossible to second guess what land might be needed for business expansion. JG would like more info about expansion of businesses at eg Restronguet Barton which could encroach on AONB. Carte blanche to expand businesses needs to be challenged although the need for compliance with NPPF is accepted.</p>	
10	<p>Transport and Accessibility update – Jill Quilliam</p> <p>Documents of evidence were sent in August. Survey of 15 businesses etc to find out issues of access and parking has been carried out.</p> <p>JQ needs help as needing to resign.</p> <p>A future policy for facilitating electric vehicles in the parish should be included in the plan.</p>	
11	<p>Facilities, Societies and Education - Sophie McGannity</p> <p>No report</p>	
12	<p>Date of Next Meeting:</p> <p>October 31 Ord Statter 7pm presentation to Parish Council and public.</p> <p>Stakeholder Consultations throughout October 2018 dtbc</p> <p>Early November SG meeting dtbc</p>	PW PW
13	<p>Chairman's Closing Remarks</p> <p>DL thanked members for attending</p>	
	<p>Meeting closed at 9.10</p>	