

Mylor Neighbourhood Development Plan

Minutes of the meeting held on 20 March 2019 7pm in the Tremayne Hall, Mylor Bridge

Present: David Lansdowne (Chairman), Pat Willmore, Tim Brighton, Jan Robson, James Robinson, Pat Farrell, John Killick, John Adams, Guy Dodd

1	<p>Chairman's introduction – David Lansdowne</p> <p>The group is now working towards the Maps Conference which will involve the PC and also preparing for the next meeting of the SG (17/4) when we will be well advanced with a second draft of the plan.</p> <p>DL and JR attended the 'Meet the Planners' meeting. Little of note to report apart from a Structural change at CC whereby local planning applications will be dealt with by a set group of planning officers. This may lead to better liaison.</p> <p>The recent Climate Change Conference at Tremough gave the group an insight into how to incorporate the subject into the plan.</p>	
2	<p>Apologies for Absence</p> <p>Beccy Brougham, Jill Quilliam, Sophie McGannity, Michael Brougham, Jane Moss, Jonathan Griffin, Jeni Fraser</p>	
3	<p>Declarations of Interest.</p> <p>John Adams – lives immediately adjacent to the Saltbox Close site.</p> <p>It was felt that several of the group may find themselves in a similar situation.</p> <p>Agreed that they should be able to participate in discussions but not vote.</p>	
4	<p>Record of previous meeting and Administration points and matters arising – Pat Willmore</p> <p>Proposed DL : the minutes of the Steering Group meeting held on 20 February 2019 be approved and signed by David Lansdowne as a true record of proceedings.</p> <p>Seconded JR</p> <p>Agreed unanimously.</p> <p>Nothing has been forthcoming from the Parish Council. PW has put together a schedule of payments taken from Parish Council minutes for the year April 2018 up to date. The new Parish Clerk is checking this for accuracy. Any underspend of the grant can now be held over until 2021. A return must be made showing expenditure to date and projected spend. PW to complete this return and pass it to the Parish Clerk for ratification.</p> <p>As far as it can be ascertained there is approximately £3000 of the £5619 remaining at this stage.</p> <p>It was agreed that members should have their personal expenses, eg printing costs, covered by the group.</p>	PW/MK

<p>5</p> <p>a</p> <p>B</p>	<p>Special Topics</p> <p>Environment Section of Draft NDP Progress report – Pat Farrell</p> <p>An estimate had been received from Charmian Larke @ Atlantic Energy for work to integrate climate change and action approaches into the NDP - £1386.50 + VAT. Would this be cost effective? PW cautious given the limited funding remaining. PF has some reservations about working with CL. It seems there is already a body of work on this subject which could be used.</p> <p>DL to speak to Sarah Furley to see what resources/guidance on Climate Change CC can provide.</p> <p>DL proposed that the quotation be accepted. No seconder. Motion not carried</p> <p>PW to write to CL.</p> <p>Environment’s work on renewables is making good progress.</p> <p>Update on Housing – preparations/arrangements for the Maps Conference 10/4 in the Tremayne Hall – James Robinson</p> <p>JR and JG had attended a meeting with Sarah Furley with mixed results. SF had encouraged the group to continue with producing the plan according to our proposed format. She also agreed that the group should draw our own settlement boundary although there is only limited confidence that this will be acceptable. We should not be tied into a set figure of (say) 50 dwellings. The Homechoice register is fluid and the number of homes required should be flexible dependent on evidence and a common sense approach. There is still concern that our wish to have only policy 9 developments may lead to policy 8 developments succeeding due to ‘rounding off’.</p> <p>The emerging plan carries little or no weight. It remains to be seen whether the planners will change their views post referendum given that the presumption is in favour of development.</p> <p>The proposal to have planning officers specific to given areas should assist in transparency between the parish and CC.</p> <p>Group members (apart from the Facilities Group) have provided the Housing Group with information regarding possible development sites and this will be consolidated by 10/4.</p> <p>The Parish Council has formed an Affordable Homes Committee to facilitate developments. This committee is not exclusive to Parish Councillors. Anybody interested in this is welcome to join in.</p> <p>PF’s work has been vital in providing information to protect valuable areas.</p>	<p>DL</p> <p>PW</p> <p>BB/SMcG</p>
<p>6</p>	<p>Economy and Employment – John Killick</p> <p>Returns have been received of questionnaires regarding individual company and general parish aims. There is little definite indication of where extra land may be required and therefore more in-depth conversations may be needed. JK reported that MB has offered to speak to Roger Graffey.</p> <p>Such information may be sensitive and should be kept confidential within the SG.</p> <p>Details about possible business expansions will be useful for the maps conference.</p>	<p>MB</p> <p>JK</p>
<p>7</p>	<p>Transport and Accessibility – Tim Brighton</p> <p>The group is still looking at the question of the pontoon at New Quay but GD’s comments about using principles rather than specifics may colour their findings.</p> <p>The group is continuing to look at how such projects may increase land transport.</p>	

	(PF informed the meeting that large boats are not being delivered to Mylor due to overhanging trees).	
8	Facilities, Societies and Education – Sophie McGannity No report	
9	<p>Communications and Consultation – John Adams (this was taken before agenda item 6).</p> <p>JM is working on the Vision Statement focussing on what people in the Parish actually said.</p> <p>Please pass any photographs of events or other useful information to JA</p> <p>Suggested method of housing sites public consultation:</p> <ol style="list-style-type: none"> 1. Short on on-line survey to identify sites of least resistance 2. Small meetings of most affected people and landowner/developer 3. Public exhibition of final sites <p>These suggestions arise from JA’s experience of being presented with a fait accompli at Saltbox and the immediate negative reaction that produced.</p> <p>The on-line survey would be quite quick and is more or less ready to go following the finalisation of the sites on April 10.</p> <p>Ideas and plans for the major consultations will be put forward at the 17/4 SG meeting.</p> <p>The major public consultations should be completed by 20/7 to avoid the holiday season.</p> <p>The group should be mindful of the copy dates for the magazine : 10th of the month.</p> <p>The Comms Group will need assistance!</p>	
10	<p>Authoring and Formatting Tasks Overall – Guy Dodd</p> <p>There are considerable variations in the presentation of the work submitted by the various groups. GD is working to standardise the format whilst not challenging the content.</p> <p>There will be an introduction, a set of objectives and policies with evidence-based justification.</p> <p>GD believes that the Policies should reflect principles rather than specifics apart from Housing which inevitably requires specifics.</p> <p>It is important to avoid duplication and contradiction.</p> <p>Referencing needs to be consistent. Possibly figures in the text referring to footnotes. PF to provide some guidance on this.</p> <p>MB’s proposal to include an executive summary will help with the readability and clarity of the plan which are essential.</p> <p>It was clear from comments that there needs to be further discussions about how and where evidence and other supporting information will fit into the plan eg JK opinion that graphics are of great benefit.</p> <p>GD agreed to send out a suggested format to all the leads and will have further discussions with group leads to ensure that everybody is clear in what they are doing.</p>	<p>PF</p> <p>GD</p>
11	Dates of Next Meetings: 10 April Maps Conference Tremayne Hall 7pm	
12	Chairman’s Closing Remarks Thanked the group for a very productive meeting.	
	Meeting closed at 9.15 p.m.	