

## Mylor Neighbourhood Development Plan

Minutes of the meeting held on 17 April 2019 7pm in the Tremayne Hall, Mylor Bridge

Present: David Lansdowne (Chairman), Pat Willmore, Tim Brighton, Jan Robson, Pat Farrell, John Killick, John Adams, Guy Dodd, Jane Moss, Beccy Brougham

1	<p><b>Chairman's introduction – David Lansdowne</b></p> <p>It has been an excellent month for the group with a successful maps conference which has engaged the Parish Council. There is to be a presentation to the PC on 23 April with updated maps from JG.</p> <p>PF has been doing a lot of work on incorporating climate change criteria into the plan with good feedback from CC and CSE.</p> <p>JK has conducted some confidential interviews with local businesses regarding their future expansion requirements.</p> <p>The focus of this meeting is on progress to date and the overall projected timescale.</p>	
2	<p><b>Apologies for Absence</b></p> <p>Jeni Fraser, James Robinson, Sophie McGannity</p>	
3	<p><b>Declarations of Interest.</b></p> <p>None</p>	
4	<p><b>Record of previous meeting and Administration points and matters arising – Pat Willmore</b></p> <p><b>Proposed PF</b> : the minutes of the Steering Group meeting held on 20 March 2019 be approved and signed by David Lansdowne as a true record of proceedings.</p> <p><b>Seconded DL</b></p> <p><b>Agreed</b> unanimously.</p> <p>The new Clerk has submitted the grant return (confirmed in her email dated 12/4). Her expenditure figures are slightly higher than previously indicated at £2812.85 leaving a balance of the grant of £2806.15. PW has budgeted for £3120 to finish the plan and this should be covered by the small amount of grant left to claim. There is still a notional £5000 available from the PC.</p> <p>Action points from the minutes:</p> <p>PW dealt with funding and communicated with Charmian Larke.</p> <p>JK and MB have had conversations with a representative from Mylor Yacht Harbour and other businesses.</p> <p>PF The question of editorial style is still outstanding. The plan needs a simplified, consistent, rather than an academic, style. Final formatting and copy editing needs to be factored into the timeline followed by design. Jane Moss and MB will consider this further.</p> <p>GD has circulated a suggested plan format.</p>	JM/MB
5	<p><b>Project Progress Overall – Michael Brougham</b></p> <p>MB wished to highlight emerging climate change work already carried out by Dan Stone from CSE which can be made use of. PF has discovered a useful tool for how to incorporate climate change criteria into the plan. No specific policies are required but all sections of the plan must illustrate how climate change is being factored in.</p>	

	<p>Referring to the amended timeline; hopefully a draft plan will be ready for a ‘pre-submission scrutiny’ by mid-July. This will tell us whether the plan requires a separate Strategic Environmental Assessment – hopefully not given the volume of excellent work carried out by PF. Once the plan has been handed over to the PC there will be approximately 5 months’ worth work culminating in the referendum. The group will need to consider whether to hold 2 additional meetings over the next 2 months:</p> <ul style="list-style-type: none"> <li>a) An SG meeting/workshop to consider responses to the Sustainability Assessment matrix (provided for us by Cornwall Council) for that section of the NDP (mandatory).</li> <li>b) A public meeting to have a two-way exchange on the topic of the Climate Change Emergency, how this affects the parish and how this affects our planning policies for the use of land. This may need to be a joint effort with the Parish Council on the basis that we have not consulted on this topic in any depth.</li> </ul>	
<b>6</b>	<p><b>Special Topics</b></p> <p><b>A Strategy for consultation on the ‘core elements’ of the NDP, i.e. the Draft Policies and the Development proposal maps – John Adam/Jane Moss</b></p> <p>A consultation schedule has been circulated and is appended to these minutes. A meeting will be arranged for SG members and group workers in early May to consolidate this work.</p> <p>MB aims to produce a schedule of draft policies by 3 June</p> <p><b>B Update on plans to take forward with the PC maps as in a. above. Jonathan Griffin</b></p> <p>Updated maps have been issued for the meeting with the Parish Council on 23/4 for briefing the PC on the work to date. Settlement boundary cannot be finalised until consultations with Planners are concluded. This decision is essential before consultation.</p> <p>When should this go public? JA/JG have come up with a ‘spot the ball’ consultation which will be on line and at the NDP stand at the May Fair. Participants’ post code will define their address. Careful weighting and analysis of the responses will be required.</p>	<p>JM/JA/SG</p> <p>MB</p> <p>JG</p> <p>JG/JA</p>
<b>7</b>	<p><b>Economy &amp; Employment – John Killick</b></p> <p>JK has held discussions with Windsport, Neil Salter from MYH, (they currently have in a pre-app to extend pontoons further) and Jonathan Fielding from Falmouth Boat Construction who would like a further meeting with a sub group. JK has produced a draft introduction to the Business Section of the plan. He will endeavour to arrange to talk to Sam Heard (Gaffers and Luggers), Dave Cockwell and Comfort Road Garage.</p>	<p>JK</p>
<b>8</b>	<p><b>Transport and Accessibility – Jill Quilliam</b></p> <p>Group put a lot of effort into garnering information from the parish but now needs assistance to distill the results.</p> <p>MB will have meeting with group in early May to assist.</p> <p>The group has acquired info regarding Flushing pontoons from Guy English.</p>	<p>MB/JQ + helpers</p>

9	<p><b>Facilities, Societies and Education – Beccy Brougham</b>  <b>Similar to T&amp; A a meeting will be held with MB</b>  <b>Location of school?</b>  The group is in a similar situation to T&amp;A. MB will give them assistance on the way forward.  It would be prudent to show that the plan considers the provision of larger educational premises important to the sustainable development of the Parish.</p>	
10	<p><b>Environment – Pat Farrell</b>  All areas of the plan need to show that climate change has been considered when cover this in their areas and there is some reservation as to whether the group has the necessary expertise. There is guidance from CC and other plans should be consulted to see how they have dealt with the subject.  CSE has produced specimen policies which will be circulated.  Policy on lighting needs urgent action by Parish Council (Cllr.Patrick Polglase is leading on this). DL undertook to report back .  PF is doing a rewrite of her work to date and will then circulate it.  PF is extremely grateful for the support that Tom Dodd, an environment policy writer in Brussels, has offered.</p>	   PF DL  PF
11	<p><b>Dates of Next Meeting:</b>  22 May Tremayne Hall 7pm</p>	
12	<p><b>Chairman’s Closing Remarks</b>  DL thanked the group for a very productive meeting.</p>	
	<p><b>Meeting closed at 8.45 p.m.</b></p>	