

Mylor Neighbourhood Development Plan

Minutes of the meeting held on 18 September 2019 7pm in the Tremayne Hall, Mylor Bridge

Present: David Lansdowne (Chairman), Michael Brougham, Pat Willmore, Jan Robson, Jill Quilliam, Pat Farrell, Jonathan Griffin, John Killick, Rodney Myers.

1	<p>Chairman's introduction – David Lansdowne DL welcomed everybody to the meeting after their summer break(!) and looked forward to the final push to the referendum.</p>	
2	<p>Apologies for Absence Jane Moss, John Adams, James Robinson, Guy Dodd, Beccy Brougham</p>	
3	<p>Declarations of Interest. None</p>	
4	<p>Record of previous meeting and Administration points and matters arising – Pat Willmore Unanimously AGREED the minutes of the meeting held on 24 July 2019 be approved as a true record of the meeting and signed by the Chairman. PW confirmed that the approved minutes are posted on the NDP website.</p> <p>Actions from previous meeting:</p> <p>Item 4: JK confirmed that he had contacted Martin Laity by telephone on 22 May and had produced a confidential report following the conversation.</p> <p>The Comms group has placed more flyers in public places. Still some available for distribution.</p> <p>Item 5: Discussions between PF and MB regarding environmental maps are still ongoing.</p> <p>Item 6: No information has been received from MPC regarding street lighting. In the interests of making progress it was resolved that PF's initial draft work paper on street lighting should be co-ordinated with the work being done by Councillor Patrick Polglase.</p> <p>Item 7: No comments have been received.</p>	<p>PF/MB/Cllr. Polglase.</p>
5	<p>Project Progress – Progress on NDP 'Informal Draft' Version for release for SEA Screening and circulation of new draft paper– Michael Brougham MB reported: Work is a little behind schedule. SEA screening and informal draft papers were due to be ready by the end of August 19. GD and MB have been looking at plans which have recently been adopted or are currently undergoing consultation/scrutiny for insight into what the examiners are looking for. As a result they have adopted an amended layout for the policies – general introduction followed by policy objectives, followed by policies followed by evidence. This has required a rewriting of the plan. Automatic paragraph numbering has been inserted and calibri 12 font will be used. Given that a climate emergency has been declared by the Council a new chapter has been added with 3 to 4 policies for renewables. Some maps and illustrations have been included.</p>	

	<p>Document will be circulated within a few days of this meeting. Together with an advisory note</p> <p>This revised version now needs close scrutiny by the groups for accuracy and completeness. Cross referencing must be checked. Maps and illustrations should be assessed and alternatives supplied if beneficial. Timescale for comments is 3 weeks but groups are encouraged to complete the work asap to assist with the timeline.</p> <p>Appropriate photographs should now be provided. (Comms to lead on this).</p> <p>A front piece has been added which the Comms group will be asked to 'personalise' for the Mylor plan. This theme will then run through all the documents.</p> <p>MB is reasonably confident that no SEA screening will be required. He will undertake to ensure the appropriate papers are included with the version submitted for assessment.</p> <p>This revision has highlighted some gaps in the evidence. MB will indicate where these are. At this stage it is intended that any further surveying will be carried out through the online focus group.</p> <p>An 'Action Chapter' is required for ongoing policing of the plan's policies. JanRob reported that a couple of Councillors are preparing a paper on climate change. It was considered practical to work with the PC collaboratively on this. The special PC meeting scheduled for 9/10 will now be used to formulate what goes into the Action Chapter. Any 'to-dos' suggested by the groups when undertaking their scrutiny of the new draft NDP could be incorporated into this chapter if appropriate. Another meeting will be scheduled for late October/early November to sign off the draft. MB will issue a briefing note to parish Councillors to explain the revised purpose of the 9th October meeting.</p>	<p>MB</p> <p>Groups</p> <p>Comms/groups</p> <p>Comms.</p> <p>MB/PF</p> <p>MB/Comms</p> <p>MB/Parish Council.</p> <p>Groups.</p> <p>MB/Parish Council.</p>
<p>6</p>	<p>Special Topics - Release of working papers.</p> <p>NDP has been asked to release confidential data to PC and Ward Councillor John Symons. JG confirmed that the site survey data is complete and that following the analysis of public comments the group is confident in its site selection. The sites were ranked using quantitative analysis supported by qualitative analysis</p> <p>Sites selection analysis is on website.</p> <p>Analysis of consultation (survey + exhibitions) is not in public domain. This is numerate data and a working paper only.</p> <p>NDP consulted on specific sites (2 for, 2 against) based on the statistically significant survey results. Every site was not specifically consulted upon.</p> <p>The survey showed statistically significant data for build/preserve. Data for other sites is statistically insignificant but taken out of context could be made to appear significant for planning purposes.</p>	

	<p>This has arisen due to a meeting initiated by the Affordable Housing Working Party of the Parish Council with Cornwall Council as developer and the landowner to discuss a site which is not a selected development site following the NDP process.</p> <p>Rodney Myers left the meeting at 8.35</p> <p>Whilst it is fully understood that the planning process could legally continue unaffected by the emerging NDP it was felt that, as a group delegated to produce an NDP on behalf of the Parish Council, to have its work undermined by another committee the Parish Council jeopardises the considerable volume of work already carried out, the viability of the plan and the trust and confidence of the Parishioners. It reinforces the belief by some members of the NDP group that there is limited understanding by the Parish Council of what the NDP group is working to achieve on their behalf. The NDP group wishes MPC to be made fully aware of their disappointment and concern. JanRob stated that she fully appreciates the concerns raised. An urgent meeting needs to be held between the PC Affordable Housing Working Party and 2 members of the NDP.</p> <p>No decision regarding release of working papers or confidential documents will be made until after this meeting has taken place.</p>	<p>JanRob</p> <p>JanRob</p>
7	<p>Comms Group -</p> <p>Emailed report from Jane Moss</p> <p>‘Comms activity recently has been making the A5 summary available via shops and pubs, and Jan kindly put it through doors in Perran Foundry. I’m away until next week but I’ll top up the supplies with the few we have left. I’ve included a reminder about the summary in the October community magazine and a link to the website, plus it’s on our Facebook page.’</p> <p>It was agreed that the NDP would use the Reading Room at the Christmas Fair on 23/11 in the Tremayne Hall</p>	<p>JanRob/Comms</p>
8	<p>Housing Group – Jonathan Griffin</p> <p>Nothing to report</p> <p>JanRob reported that Affordable Housing Working Group of the Parish Council and Jan & Nick Trefusis met CC to discuss potential sites. As part of the Community Government Review Perranarworthal Parish wishes to take over Perran Foundry, part of Devichoys Wood and Carclew Lodge. Mylor PC is opposing this.</p>	
9	<p>Environment Group – Pat Farrell</p> <p>MB and PF meeting to finalise supporting documents for the SEA Screening ‘opinion’ release.</p>	<p>MB/PF</p>
10	<p>Economy and Employment – John Killick</p> <p>JK will produce a Parish Economy Annex. Major employers who participated in the original consultation should be shown the reports arising.</p>	<p>JK</p> <p>JK</p>
11	<p>Transport and Accessibility – Jill Quilliam</p> <p>MB to send map access codes to JanRob</p> <p>Jill’s Group has produced pavement maps and 3 congestion maps. To email to MB</p>	<p>MB</p> <p>JQ</p>

12	Facilities, Societies and Education – Sophie McGannity/Beccy Brougham No report.	
13	AOB JanRob advised members that there is to be a Climate Change meeting at Temperance Hall Penryn on 1/10.	
14	Date of next meeting: 16/10/2019 7pm Tremayne Hall Steering Group 9/10/2019 Meeting with MPC to discuss Action Chapter. Tremayne Hall 7pm Please add the following dates to your diaries: 13/11, 11/12 Steering Group meetings.	
15	Chairman’s Closing remarks DL thanked everybody for a full and frank discussion of the matters in hand.	
	Meeting closed at 9.15	