

Mylor Neighbourhood Development Plan

Minutes of the meeting held on 16 October 2019 7pm in the Tremayne Hall, Mylor Bridge

Present: David Lansdowne (Chairman), Michael Brougham, Pat Willmore, Jan Robson, Jill Quilliam, Pat Farrell, John Killick, James Robinson, Jane Moss, John Adams, Beccy Brougham, Guy Dodd

1	<p>Chairman's introduction – David Lansdowne Welcomed everybody to the meeting.</p>	
2	<p>Apologies for Absence Jonathan Griffin</p>	
3	<p>Declarations of Interest. None</p>	
4	<p>Record of previous meeting and Administration points and matters arising – Pat Willmore Unanimously AGREED the minutes of the meeting held on 18 September 2019 be approved as a true record of the meeting and signed by the Chairman.</p> <p>Actions from previous meeting:</p> <p>Item 4: A meeting has taken place between PF and Cllr. NDP policy on LED street lighting on new developments should be incorporated into the Housing/Environment policies. The NDP will promote low level warm white LED lighting which is considered more environmentally friendly but is aware that this conflicts with the CC preference for white LED bulbs. A survey of the focus group about street lighting in new developments is required as the evidence is not currently available. JA and PF to compose survey for this also incorporating some questions on climate change</p> <p>Item 5: a) MB circulated updated draft plan and has received feedback. b) Meeting scheduled for 9/10 with the PC did not take place but a meeting was held on 15/10 following which JanRob has undertaken to draft a list for the action chapter.</p> <p>Item 7: The Reading Room has been booked for an NDP presence at the Christmas Fair on 23/11</p> <p>Item 6:</p> <p>Item 6: A meeting regarding Affordable Housing took place on 8 October to discuss releasing survey data. The data held for the Saltbox Close site is statistically insignificant and given the design remit of the survey did not lead to further investigation. JG has agreed to release this working data to the PC if requested to do so with the proviso that he will reserve the right to contextualise this information.</p> <p>JR and JG had made clear the likely public confusion that would arise were a development on Saltbox Close to be going out to consultation at the same time as the NDP as they would imply different directions of travel for development. They had therefore asked that the MPC Housing Working Group should ask CC to put on hold any pursuit of the "Saltbox site" until the HWG had given full consideration to the extension of Robert Rundle Way. They believed that this had been agreed.</p>	<p>JA/JM</p> <p>JanRob</p>

	<p>Sarah Furley has advised that all land outside of the settlement boundary will be subject to Policy 9 as an exception to the NDP although preferences for the direction of expansion can be expressed. Therefore, whilst drawing a tight settlement boundary may encourage Policy 9 (100% affordable starting point) developments, we have no control over where these take place. JG is currently checking precedents to see whether allocated (Policy 8) sites can carry conditions eg the percentage of affordable housing.</p> <p>JA warned that should a Saltbox Close development go ahead it will be hard to explain this to the community. JanRob expressed concerns that 2 sites may end up developed which would be unsustainable given the school situation.</p> <p>Item 9: Environmental reports are ready.</p>	
5	<p>Project Progress – Circulation of new draft paper v4– Michael Brougham MB thanked the groups for their work and feedback on V4. GD and MB now applying the comments to produce V5.</p>	GD/MB
6	<p>Special Topics -</p> <p>a. Way ahead on NDP paper, including cover design and photos, Jane Moss, John Adams</p> <p>The cover design is a work in progress. Various styles are being considered. The Parish Council crest may be incorporated.</p> <p>Various suggestions for the cover illustration: the group to look into contacts for getting good aerial pictures. (Local pilots, RNAS, drone operators). Important to also include shots of people. Whilst our local signposts are illustratively excellent they have been used for the Parish Plan which may cause confusion.</p> <p>Back cover needed (no text).</p> <p>It was agreed that the plan text needs to be fixed before illustrations are inserted. Therefore this will done when v5 is finalised. Illustrations must be relevant and not just decorative.</p> <p>High resolution JPEGs can be sent to JM/JA.</p> <p>Business Group to look at good illustrations. It was agreed that these photos need to tell story eg a skilled boat craftsman. These should not be specific and identifiable as any particular local business.</p> <p>MB is no longer worried about the 60 page limit of the plan but does not wish to see the text put into columns</p> <p>JanRob has distributed leaflets at every opportunity and deserves thanks for this.</p> <p>JA left meeting at 7.50</p> <p>b. Tasks on Supporting Annexes, Release for SEA screening and Pre-Submission consultation – Michael Brougham</p> <p>MB has looked at 3 plans which have recently gone for examination and which are therefore 3 or 4 months ahead of Mylor. These plans started in 2014/2015 and therefore MB has decided to slacken the pace of ours slightly.</p> <p>GD and MB are now working on V5 which together with 6 annexes (2 housing and 4 environmental) will be released to CC for SEA screening. Drafts of these are all ready but need polishing. Very few plans have been required to provide an SEA and MB is reasonably confident that Mylor will not be required to do so.</p> <p>The aim is for this to happen by Christmas. This screening will take 6 weeks which gives an opportunity for some of the 14 chapters of the evidence base not required for the consultation to be produced.</p> <p>After the pre-submission consultation phase amendments will be incorporated into a version for submission to CC for scrutiny. The referendum is anticipated to take place Spring/Summer 2020.</p> <p>A revised Project Plan will be circulated.</p>	<p>JanRob</p> <p>JK</p> <p>MB</p>

7	<p>Comms Group - See above. The Christmas Fair should focus on climate change for consultation purposes. Practical activities would be useful.</p>	JM
8	<p>Housing Group – James Robinson The group has sent in comments on V4 but there is still outstanding work to be done. JRob queried why the draft dealt with 2nd homes in Flushing but not Mylor Bridge in terms of the ‘St Ives solution’. MB directed JRob and JG to the CC guidance on 2nd homes which sets out the criteria for meeting the ‘St. Ives’ test. Flushing is fairly self-evident but the evidence is weak for Mylor Bridge. The housing group requires feedback from PF and MB on their comments on V4. Housing design annexe has been omitted by accident. JRob to send latest copy to MB.</p>	JG/JRob MB/PF J/Rob
9	<p>Environment Group – Pat Farrell A meeting between MB and PF is required to finalise documents. JG has sent comments on V4 . PF to agree these. Climate change content has not been consulted upon. Would be useful to be involved with the Parish Council public meeting on climate change. Cllr Griffiths is leading on this. PF sought reassurance on which documents can be put out to committees. MB confirmed that everything should be clear to go but it might be as well to await V5 now. PF left the meeting at 8. .</p>	MB/PF PF Janrob/ AG/PF
10	<p>Economy and Employment – John Killick JK confirmed that he is writing the Parish Economy annexe. MB requested that this be available in draft form within one month. Shared a doc showing comparative population density growth which may be a useful tool.</p>	JK
11	<p>Transport and Accessibility – Jill Quilliam JQ sent in v4 comments . JQ and MB meeting to discuss evidence base which needs editing. Concerned that there is no specific mention of ferry/pontoon. GD explained that it is covered in the Transport intro and TA3 in principle rather than in detail.</p>	MB/JQ
12	<p>Facilities, Societies and Education – Beccy Brougham Difficulties arise because of school provision shortfall. No new developments are sustainable without improved school provision. GD has left the detail of this sensitive topic deliberately vague relying on the general principle of an overwhelming need for this problem to be addressed and solved without specifying where and how which is outside the remit of the plan.</p>	

	MB was concerned that a recommendation on siting of a new school would cause the NDP referendum to become a single issue vote splitting the community.	
13	AOB None	
14	Date of next meeting: 13/11/2019 TH 11/12 Steering Group meetings.	
15	Chairman's Closing remarks Thank you.	
	Meeting closed at 8.50	