

Mylor Neighbourhood Development Plan

Minutes of the meeting held on 13 November 2019 7pm in the Tremayne Hall, Mylor Bridge

Present: Michael Brougham Vice-Chairman, Pat Willmore, Jonathan Griffin, Pat Farrell, Jan Robson, Guy Dodd, John Killick, James Robinson, Tim Brighton, Cllr. Patrick Polglase

1	<p>Vice Chairman’s introduction – Michael Brougham In the absence of the Chairman, MB welcomed everybody to the meeting.</p>	
2	<p>Apologies for Absence John Adams, Jane Moss, Beccy Brougham, David Lansdowne, Jill Quilliam</p>	
3	<p>Declarations of Interest. None</p>	
4	<p>Record of Previous meeting and admin points – Pat Willmore</p> <p>Subject to Item 4 (item 6) being amended to the following; “A meeting regarding Affordable Housing took place on 8 October to discuss releasing survey data. The data held for the Saltbox Close site is statistically insignificant and given the design remit of the survey did not lead to further investigation. JG has agreed to release this working data to the PC if requested to do so with the proviso that he will reserve the right to contextualise this information. JR and JG had made clear the likely public confusion that would arise were a development on Saltbox Close to be going out to consultation at the same time as the NDP as they would imply different directions of travel for development. They had therefore asked that the MPC Housing Working Group should ask CC to put on hold any pursuit of the "Saltbox site" until the HWG had given full consideration to the extension of Robert Rundle Way. They believed that this had been agreed.</p> <p>Sarah Furley has advised that <i>all</i> land outside of the settlement boundary will be subject to Policy 9 as an exception to the NDP although preferences for the direction of expansion can be expressed. Therefore whilst drawing a tight settlement boundary may encourage Policy 9 (100% affordable starting point) developments, we have no control over where these take place. JG is currently checking precedents to see whether allocated (Policy 8) sites can carry conditions eg the percentage of affordable housing.”</p> <p>it was unanimously agreed that the minutes of the meeting held on 16 October 2019 be approved as a true record of the meeting and signed by the Vice-Chairman.</p> <p>Action points from previous meeting. Item 4 (Item 4) : see agenda item 7 for this meeting. Item 4 (Item 5) : JanRob has submitted a draft list for the action chapter. Item 6: JanRob to check that the Parish Council crest has been forwarded to JM Item 6: JK is working on the illustrations. Item 6: MB has not produced a revised project plan not yet done but is still anticipating submission to CC before Christmas. Item 8: It has been decided to include both settlements in the policy for 2nd homes. Item8: The housing design annexe has been forwarded to MB. Item 9: Progress has been made on finalising documents but other environmental annexes still need to be reviewed.</p>	<p>JanRob JK MB</p> <p>MB/PF</p>

	<p>Item 9: Climate change and renewable energy have not been specifically consulted upon. There are 3 public events upcoming on climate change and a focus group survey will be considered.</p> <p>Item 10: JK has submitted a draft essay on the Parish Economy.</p> <p>Item 11: Discussion is still needed on how the evidence base is to be presented. Should the plan look at sustainable accessibility issues beyond the main settlement eg difficulties of safe access onto A39.</p> <p>PW reported that a schedule of expenditure to date this year has been received from the Parish Clerk but there seem to be one or two omissions which need following up.</p> <p>PW is waiting confirmation that the cost of the referendum will be borne by CC.</p>	<p>MB/JQ</p> <p>PW</p> <p>PW</p>
5	<p>Project Progress – Version 5 of the NDP – Michael Brougham</p> <p>It has taken longer than anticipated to deal with maps. Following 2 meetings (31/10 and 12/11) 17 maps have been selected for inclusion in the plan. These maps are at informal draft standard and can be incorporated into v5. Once MB has incorporated the maps GD will review the v5.</p> <p>Once the review is complete JM and JA will enhance the document with relevant photographs.</p> <p>At this stage the document will be released to CC. Work will continue while CC carry out the SEA screening (about 2 ½ months) to polish the document and work on the evidence base prior to the public release stage.</p>	<p>MB</p> <p>GD</p> <p>JM/JA</p>
6	<p>Special Topics:</p> <p>Discussion of maps to illustrate version 5 of the NDP</p> <p>See item 5</p>	
7	<p>Comms Group - (by email)</p> <p>The Comms group is keen to put on a good display in the TH RR at the Christmas Fair. There will be a postcard type exercise focussing on climate change. MB will supply information from the climate change annexe and the impact of climate change on the Parish (extreme rainfall events combined with storm surges and rises in sea level). This event will raise awareness for the public meetings – 21/11 in FVC Stephan Harrison will be giving a talk on the science behind the climate emergency and 7/12 in the Ord Statter Pavilion at which the Parish Council hopes to set up a Climate Change Action Group. MB will be giving a presentation at the 7/12 event.</p> <p>NDP volunteers please inform JM about your availability to help at the Christmas Fair on 23/11.</p> <p>MB to produce A3 maps for 23/11</p> <p>PF to produce a display on street lighting/wildlife for 23/11</p> <p>There will need to be an on-line focus group survey on climate change (the Christmas Fair will not count as a representative sample) and to address any other shortfalls in our evidence.</p> <p>Councillor Polglase reported on progress with the handover of street lighting to CC. A full postal survey will be needed by the Parish Council on this topic – likely to take place in late Spring 2020.</p>	<p>SG leads</p> <p>MB</p> <p>PF</p> <p>MB/JM/JA</p>
8	<p>Housing Group – Jonathan Griffin</p> <p>A meeting will take place on 20/11 between Sarah Furley, the Parish Council housing working group, Cornwall Council and the NDP in order to resolve the situation regarding the Saltbox Close site.</p>	

	<p>Further discussion with DL is needed prior to this meeting. GD once again counselled against the NDP involving itself in the possible siting of a new school (although clearly this impacts on the sustainability of new development) to avoid turning the NDP into a single issue. JRob has written a guidance note on 'What is Affordable Housing?' which will not be released until after the 20/11 meeting.</p> <p>JG will send a Site Locations paper (text) to MB. JG was thanked for producing some excellent digital maps.</p>	DL/JG/JRob JG
9	<p>Environment Group – Pat Farrell Work has been carried out on maps to provide robust evidence for all the areas around the parish which should not be developed because of wildlife corridors, streams etc. She has carried extensive Phase 1 habitat surveys around the Parish. The SEA assessment will scrutinise any development the sites indicated to ensure that the NDP has taken into account all environment factors.</p>	
10	<p>Economy and Employment – John Killick JK was congratulated on his draft essay on the Parish Economy which he has written to balance and complement the extensive work done on environmental factors. Strategic comments are requested on the draft within 2 weeks (by 28/11) after which he will check the finished document for syntax and grammar – so no comments on commas at this stage please!!</p>	SG
11	<p>Transport and Accessibility – Tim Brighton JQ and MB are still to have a meeting to discuss the evidence base but this is not required for the early consultation phase. The 6 week pre-submission consultation will not take place before Feb until after decision on SEA assessment is made.</p>	
12	<p>Facilities, Societies and Education – MB for Beccy Brougham Some new maps showing all community facilities have been produced.</p>	
13	<p>AOB Councillor Polglase asked whether Parish Councillors can see all the documents to allow them as long as possible to read and digest them. As the documents are still being updated and amended it was decided that once they have been released to the Parish Councillors a workshop will be held for Councillors to ask questions. The Parish Council is required to formally endorse the final draft before its release for public consultation.</p> <p>JK highlighted an interesting point from his essay on the Parish Economy that although Mylor is a maritime parish the economy of the parish population is not predominantly linked with this area of economic activity and policies should reflect this balance.</p>	
14	<p>Date of next meeting: 11/12 TH Steering Group meetings.</p>	
15	<p>Chairman's Closing remarks Thanked everybody for their contribution to the meeting.</p>	
	<p>Meeting closed at 8.30</p>	